

Charity Registration No. 1030955

**THE FRIENDS OF ST MARY ABBOTS SCHOOL
(FOSMAS)**

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st AUGUST 2012**

I. CHARITY INFORMATION

Trustees

Caroline Harding (resigned January 2012)
Tif Loehnis - Secretary (resigned April 2012)
Marta Rodkina (resigned April 2012)
Claire Slinn - Chair (resigned July 2012)
Melinda Dodd (resigned July 2012)
Tony Maxwell - Treasurer (resigned July 2012)

Michael Duffy (appointed July 2012)
Wendy Wyver (appointed July 2012)
Amelia Slocombe (appointed July 2012)
Minnie Davies (appointed July 2012)
Camila Reed (appointed July 2012)
Veronika Abdian (appointed July 2012)
Molly Sieghart (re-appointed July 2012)

Registered office

c/o St Mary Abbots School
2 Kensington Church Court,
London W8 4SP

Bankers

Natwest Bank Plc
Royal Garden Branch
55 Kensington High Street
Kensington W8 5ZG

II. TRUSTEES' ANNUAL REPORT

The Trustees present their report and accounts for the year ended 31st August 2012.

The Friends of St Mary Abbots School (FOSMAS) is a registered UK charity formally constituted in January 1994. It is governed by its constitution, as amended and adopted on 12 July 2011.

The Charity's Trustees bring a variety of skills to the board including financial, communications, administration, and events and charity management. All of the Trustees have children who are currently at St Mary Abbots School. All Trustees are encouraged to keep up to date with the role and responsibility of a trustee.

The Board of Trustees administers the Charity and meets at least quarterly with further meetings as required.

The Charity's finances are reviewed by Trustees at each board meeting.

The accounting policies employed by trustees are as follows:

Voluntary Income	Cash donations over £50 are individually listed, those under £50 are totalled. The identity of donors is protected where requested.
Voluntary Help	Voluntary help is not included in the accounts. FOSMAS is entirely dependant on the voluntary help given by parents and staff.
Non Cash Donations	Donations of goods other than cash (eg items donated to the Summer Fair) are not included in the accounts. However the proceeds of the sale of these items are shown as income.
Expenditure	All expenditure incurred within the period is included in the Income and the Expenditure Account. Expenditure committed but for which invoices have not yet been received is excluded but is identified in the notes of these accounts
Fixed Assets	FOSMAS has no Fixed Assets
Investment	Other than the current and deposit account balances, FOSMAS has no investments

ABOUT ST MARY ABBOTS SCHOOL

St Mary Abbots School is a Church of England primary school located in the heart of the borough of Kensington & Chelsea in central London. The school includes a reception class and years 1 to 6 and each class has approximately 30 pupils.

This school is at the heart of its community, offering an outstanding education to local children. It has an engaged and active parent body who are keen to support the School's aims of encouraging every child to develop in skills and knowledge, in confidence and personal responsibility with respect for others, within a happy, caring and secure environment.

OBJECT AND ACTIVITIES FOR PUBLIC BENEFIT

The object of FOSMAS is to advance the education of the pupils at St Mary Abbots School. In furtherance of this object the Association may:-

- i. Foster relations between the staff, parents and others associated with the school.
- ii. Engage in activities which support the school and advance the education of the pupils attending it.
- iii. Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee shall from time to time determine.

The trustees have paid due attention to the guidance published by the Charities Commission on 'Charities and Public Benefit' and believe that FOSMAS benefits the children of St Mary Abbots School, their families and indirectly the wider public.

ANNUAL REVIEW

FOSMAS enjoyed another very busy year in 2011/2012. This report covers the period 1st September 2011 to 31st August 2012 (i.e. first full year following the members' vote to change the FOSMAS financial year from the calendar year to the academic year in order to make fundraising targets clearer for all.)

Caroline Harding - resigned in January 2012. With her professional experience as CEO of a global charity Caroline was able to restructure FOSMAS putting in place a solid framework which complied with current regulations and best practise. We are indebted to her and are very grateful for her support.

Tif Loehnis, our Secretary for the majority of the term, moved away and was replaced by Michael Duffy (co-opted). We would like to thank Tif very much for her incredible hard work and great ideas. She was amazing, tenacious, focused and organisation personified.

Melinda Dodd, Claire Slinn, Tony Maxwell, and (co-opted) Sally Bessada all stepped down from their roles at FOSMAS at a General Meeting on 16th July after a long stint of dedicated input, and in July, and our new trustees were voted in - Amelia Slocombe, Wendy Wyver, Minnie Davies, Camila Reed, Molly Sieghart , Veronika Abdian and Michael Duffy.

We would like to thank our outgoing committee for all their tremendous hard work and wish the new incoming committee continued success for the 2012/2013 year.

Fundraising & Social Events

The Autumn Term saw some new arrivals at the school and I'd like to thank those of you who have joined in so enthusiastically with our efforts at FOSMAS. Our "new parents drinks evening", specifically designed to welcome parents of the Reception class and introduce them to other parents from KS1, was a successful and well attended evening.

The International Supper, this time hosted in our newly completed dining room was well attended, highlighting the multi-cultural diversity in the school. Many thanks to Lida Richmond for organising this social (non fundraising) event.

The Christmas Fair was a big success, with some wonderful prizes in the raffle - thanks to Heidi Whitfield (Reception mum), and some expertly run stalls raising well over £3,000. Our atmospheric Santa's ice grotto was a noteworthy hit with the children, as was our jolly Santa (nudge, nudge FrG!)

Other fundraising came from our new Blue Bag Scheme which saw a large number of families collecting textiles to give to the scheme which made over £1,000 in just two collections.

Fosmas members also staged many terrific events during the year;

The Quiz Night in February was a huge success both socially and financially. Many thanks to Lucy Taylor for organising this popular event and to William Sieghart for his considerable efforts in compiling the quiz and hosting the evening, which raised over £1,700 (including gift aid*).

*This event was our first for Gift Aiding the donation element of the ticket and boosted the amount raised by £225.

A Brand New Fundraiser was piloted in 2012 - the FOSMAS Auction Night, with concurrent online "Silent Auction". The committee worked incredibly hard to pull off a really enjoyable and lucrative evening. The school hall was beautifully decorated transforming it into a relaxing and atmospheric

venue. Guests enjoyed expertly mixed aperitif cocktails made by dads Paul Slinn and Jerome Dodd, before settling down to an amazing tasty three course meal of delicious Thai food. HUGE thanks to parents Orawan, Anne, and Maga for the food they supplied, cooked and helped to serve to the appreciative crowd. The food was superb. With Lots ranging from £10 up the whole evening was compered and held together by auctioneer Nick Martineau who took bids totalling over £13,500. All in all a fab night - amazing!!

The Fun Run, relocated to the Sports Field in Holland Park this year, was again organised by Corene and Tim Vaughn-Hughes, and was a fantastic day with many children and parents participating. It raised £2,200, which is DOUBLE the previous year's impressive amount. A number of pupils took advantage of the Just Giving website to solicit sponsorship from their families, which significantly boosted funds. Big thanks to Corene and Tim, and to all those who took part. **The proceeds of this event are pledged to the school specifically for the playgrounds and will be paid in the year 2012/3.**

The Summer Drinks Party was a great social success, popular with parents and teachers alike. A beautiful evening in the gardens of Father Gillian, many thanks to him and to Lisa Jones, who headed the team, which organized this well-attended and beautifully designed event.

A major fundraiser of the year was the Summer Fair, held in the Vicarage Garden - thanks to Linda and Gillean Craig and SMA Centre. Thanks to Adam Norton, SMA Centre manager who assisted well above and beyond the call of duty. Thanks to Melinda for securing Lurot Brand as sponsors again in 2012. With the weather against us we were able to still beat last years figure with some wonderful gifts donated for the raffle, some fabulous stalls enthusiastically run by parents and friends of the school, and donations from many local businesses. Thanks to Tammie Bishop for her approach to Mark Warner Family holidays whose generous donation helped us to raise just over £10,000 after expenses.

Throughout the year the Friday Cake (and 2nd hand uniform) Sales, of which we have held roughly three each term, have continued to be a huge success with the pupils and in raising just over £1,200 in funds. Thank you to all the Class Reps who ensure the cakes are baked and the stalls manned, and for the children and parents for buying!

Other initiatives

Posters of the art work - Many thanks to Karin Stark, Jade Abei and Sally for organising this excellent project which netted well over £400 profit..

FOSMAS registered with Just Giving (www.justgiving.com/FOSMAS), which provides a very easy way for anyone to donate money to us. A number of pupils used the site to make sponsorship pages for the FunRun2011, and we are delighted that a number of parents (and a Grandparent!) are now actively using this method to donate to FOSMAS on a monthly basis. We have also received a significant number of one-off donations made in this way.

We completed our registration with HMRC to enable us to claim Gift Aid. Just Giving automatically claim Gift Aid for us on donations received through their site, and we have worked with HMRC to learn how to structure our fundraising to make it more efficient for Gift Aid. We currently have a manual claim of just over £5,200 pending payment. We now have over 60% of FOSMAS members signed up to Gift Aid – again, our thanks to Sally Bessada for organizing this so well. We've claimed gift aid on straightforward donations, sponsored event, ticket sales (which include a donation element).

Our website has consolidated this year, thanks to the continued efforts of Sally Bessada. WWW.fosmas.info is now used by many parents' lives as a valuable resource of FOSMAS and school information. (We are able to see that we are receiving an average of 90 unique viewers

most months to pages on our website.) The site contains information on our fundraisers, how to contact the FOSMAS class reps and team members. There are also links to our Just Giving pages and the brilliant Internet shopping portal www.spendandraise.com/fosmas/ where we are paid commission on purchases made through the site).

FOSMAS continues to use the centralised email secure database to communicate with the membership. This has enabled us to reduce duplicated messages where parents have more than one child at the school and helps to ensure that parents are advised simultaneously. We have also launched a termly hard-copy newsletter, which is book-bagged to keep our members up to date with activities.

We are now offering second hand uniform for sale alongside the monthly cake sales, and by email . Thanks to Wendy Wyver for organising these sales and for presenting the clothes in such impressive condition.

Finally the outgoing committee would like to thank Mrs Doyle, the teaching and support staff and Mr Reeve for all their help and support throughout the year.

In closing, I'm delighted to report that in 2011/2012 FOSMAS raised a grand total of £35,000 after all our expenses, with an additional £5,200 gift aid to be settled by HMRC imminently! We gave just over £32,000 to the school during this fundraising year, and have pledged an additional £2,200 being the funds raised from the 2012 FunRun to be spent to update and enhance the playgrounds.

Claire Slinn, Chair 2011/12

Objectives for 2012/2013

The objectives of the Committee in 2012-2013 are to advance the education of the students of St Mary Abbots School through:

- - building close and effective relationships between parents, staff and other friends of the school (no-one should feel isolated at the school gate!); and
- - efficient and creative fundraising to provide them with enhanced facilities and enriched educational experiences.

We aim to raise a minimum of £20,000. In particular, this year we will have a focused fund raising drive to finance a comprehensive face lift for the infant playground.

We plan to achieve those objectives by:

- Holding welcoming and well publicised social events where all friends of the school receive a warm welcome, including an International Dinner and a Quiz Night. We will make effective use of our network of Class Representatives to get to know our parent body, their skills and interests and any needs they may have for support;
- Establishing a "FOSMAS" army at least 50 strong of parent volunteers willing to be called on for help with individual FOSMAS events;
- Increasing levels of regular giving by our membership, making efficient use of Gift Aid and raising awareness of the tax efficiency of Payroll Giving;
- Holding a range of well-attended and enjoyable fundraising events, including a Christmas Fair, a Fun Run and a Summer Fair;
- Drawing on the skills, experience and creativity of our membership to develop new types of fundraising activity;
- Consulting closely with the Governors and our membership (parents and staff) to understand their priorities for FOSMAS spend, including through a parent survey, before agreeing the best use of our funding with Mrs Doyle, the Head of St Mary Abbots School;

Wendy Wyver, Chair 2012/13

FOSMAS STATEMENT OF ACCOUNTS

Bank Year 1 Sept 2011 - 31 August 2012

Sum of Movement		I/E			
Category	Sub Category	Bulk	Net Raised	Given to SMA	Grand Total
Nat West Current A/C	Opening Balance 1/9/2011	19,044.70			19,044.70
	Compensation		100.00		100.00
Nat West Current A/C	Total	19,044.70	100.00		19,144.70
FOSMAS DONATIONS	After Schools Club - Oven			-493.00	-493.00
	Christmas Parties			-800.00	-800.00
	Governors Building Debt			-13,833.41	-13,833.41
	Mrs Doyle Wish List			-10,000.00	-10,000.00
	Staffroom revamp			-3,976.60	-3,976.60
	Teachers Xmas gifts			-183.27	-183.27
	Year 6 Leavers Party			-760.00	-760.00
	Jubilee Celebrations			-1,535.27	-1,535.27
	2011 Year 6 Leavers Book			-120.00	-120.00
	Swimming Gala - hats			-134.75	-134.75
	Sports Day - refreshments			-61.00	-61.00
	2012 Reception - bookbags			-170.40	-170.40
FOSMAS DONATIONS	Total			-32,067.70	-32,067.70
FR - Events	0 Summer Fair 2011		1,644.65		1,644.65
	1 Christmas Fair		3,061.29		3,061.29
	2 Quiz Night		1,739.29		1,739.29
	3 Auction Night		11,244.36		11,244.36
	4 FunRun 2012		2,181.70		2,181.70
	5 Summer Fair 2012		9,895.42		9,895.42
Fundraising - Events	Total		29,766.71		29,766.71
FR - Misc	Bags2School		1,026.50		1,026.50
	Cake & Uniform Sales		1,238.92		1,238.92
	Christmas Cards		221.00		221.00
	KS1 DVD		330.00		330.00
	Poster Prints		430.48		430.48
	Prayer Books 2		35.00		35.00
	Spend & Raise		273.26		273.26
	Water Bottles		41.00		41.00
	New School Uniform Commission		216.65		216.65
Fundraising - Misc	Total		3,812.81		3,812.81
Social	School Summer Drinks		-570.13		-570.13
	KS1 drinks		-6.55		-6.55
Social	Total		-576.68		-576.68
General Exps	FOSMAS Shelving building & Rubbish removal		-170.93		-170.93
	Subscriptions & Memberships		-95.00		-95.00
	Gifts		-87.80		-87.80
	Printing		-190.00		-190.00
General Exps	Total		-543.73		-543.73
Donations - non event	NON Just Giving		370.00		370.00
	Just Giving - Single & Regular Givers, incl Gift Aid		1,417.97		1,417.97
Donations - non event	Total		1,787.97		1,787.97
Grand Total		19,044.70	34,347.08	-32,067.70	21,324.08

** Closing Bank Account Balance as at 31 August 2012

In addition we are due just under £900 (net receivable) for Summer Fair Auction payments and expenses, and having a claim pending payment from HMRC for £5,200.

With all monies accounted for it brings the total NET raised to just under £40,500 for y/e August 2012