



The Friends of St Mary Abbots School
(FOSMAS)

**Dedicated Charity & PTA to
St Mary Abbots School Kensington**

Report and financial statements
For the year ended 31st August 2018



CHARITY INFORMATION

Charity Registration No. 10309555

Article 6.2.1 of the FOSMAS Constitution, adopted on 12 July 2011, states that:
“There shall be a minimum number of three committee members/trustees and a maximum number of ten. Committee members/trustees shall be elected at the AGM and shall hold office until the next AGM.”

Trustees

Ioana Bozan (co-opted and elected November 2017)

Guillem Regis (elected Nov 2016, Nov 2017)

Gabriella Mitchell (elected October 2015, Nov 2016, Nov 2017)

Silvana Armstrong (elected October 2015, Nov 2016, Nov 2017)

Lorena De La Torre (elected Nov 2016, Nov 2017)

Simone Brigden (elected Nov 2016, Nov 2017)

Co-opted committee member

Tom Wegelius (elected Nov 2018)

Sandra Vasquez (elected Nov 2018)

Nicholas Kyprios (elected Nov 2018)

Stepping down

Silvana Armstrong (elected October 2015, Nov 2016, Nov 2017)

Lorena De La Torre (elected Nov 2016, Nov 2017)

Simone Brigden (elected Nov 2016, Nov 2017)

Registered office c/o St Mary Abbots School, 2 Kensington Church
Court, London W8 4SP

Bankers NatWest Bank Plc, Royal Garden Branch
55 Kensington High Street, Kensington W8 5ZG
Sort code 503010, Acct number 18706142

TRUSTEES' ANNUAL REPORT

The Trustees present their report and accounts for the year ended 31st August 2018. The Friends of St Mary Abbots School (FOSMAS) is a registered UK charity formally constituted in January 1994. It is governed by its constitution, as amended and adopted on 12st July 2011. All parents/guardians of pupils attending the school, all staff and all governors are members of the Association. The Charity's Trustees bring a variety of skills to the board including banking, project management, charities, communications, administration and events management. All of the Trustees have children who are currently at St Mary Abbots School. All Trustees are encouraged to keep up to date with the role and responsibility of a trustee.

The Board of Trustees administers the Charity discusses and meets at least regularly. The Charity's finances are reviewed by Trustees at each board meeting.

The accounting policies employed by trustees are as follows:

Voluntary Income:	Cash donations over £50 are individually listed; those under £50 are totalled. The identity of donors is protected where requested.
Voluntary Help:	Voluntary help is not included in the accounts. FOSMAS is entirely dependent on the voluntary help given by its members.
Non Cash Donations:	Donations of goods other than cash (eg items donated to the Summer Fair) are not included in the accounts. However the proceeds of the sale of these items are shown as income.
Expenditure:	Expenditure incurred within the period is included in the Income and the Expenditure Account. Expenditure committed but for which invoices have not yet been received is excluded but is identified in the notes of these accounts.
Fixed Assets:	FOSMAS has no Fixed Assets
Investment:	Other than the current and deposit account balances, FOSMAS has no investments.

ABOUT ST MARY ABBOTS SCHOOL

St Mary Abbots School is a Church of England primary school located in the heart of the Royal Borough of Kensington & Chelsea in central London. The school includes a reception class and years 1 to 6 and each class has approximately 30 pupils.

The school is at the heart of its community, offering a superb education to local children. It has an engaged and active parent body. Parents are keen to support the School's aims of encouraging every child to develop in skills and knowledge, in confidence and in personal responsibility with respect for others, within a happy, caring and secure environment.

OBJECT AND ACTIVITIES FOR PUBLIC BENEFIT

The object of FOSMAS is to advance the education of the pupils at St Mary Abbots School. In the furtherance of this object the Association may:

- i) Foster relations between the staff, parents and others associated with the school.
- ii) Engage in activities that support the school and advance the education of the pupils attending it.
- iii) Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee shall from time to time determine.

The trustees have paid due attention to the guidance published by the Charities Commission on 'Charities and Public Benefit' and believe that FOSMAS benefits the children of St Mary Abbots School, their families and indirectly the wider public.

ANNUAL REVIEW

This report covers the period 1st September 2017 to 31st August 2018.

Once again, it was a great year for FOSMAS. FOSMAS again exceeded £20,000 fundraising target by over £15,000, raising over £35,000 (net of expenses) and a nice surplus versus the previous financial year (which raised £31,150 net of expenses).

FOSMAS ended the year with a very healthy current account bank balance of over £44,500, with an additional reserve account of over £28,000. Total FOSMAS funds, therefore, stand at over **£72,500**.

We donated over **£26,000** to the school for the annual staff wish list (Science Empiribox, Athletics, books, atlases, dictionaries); the school Christmas parties; wine for the staff at Christmas; the Y6 Leavers Party, fruit and water for Sports Day, the School Projectors and much needed re-decoration works.

We held a range of well-attended social and fundraising events throughout the school year. We continued to build on our close working relationship with the staff and Governors; and have been explicit and transparent in explaining how FOSMAS funding is spent.

In addition to our Just Giving account, we opened an account with the Charities Aid Foundation (CAF) to enable us to receive regular and one-off donations. CAF will also claim Gift Aid for us, where applicable, and their fees are considerably less than JG. To encourage more parents to give through this account we have put a button on the FOSMAS website.

FUNDRAISING AND SOCIAL EVENTS

Autumn Term

Autumn Term 2017 saw lots of new arrivals at the school. The FOSMAS committee and teachers welcomed them at our annual “**New Parents Drinks**” evening. It’s a good showcase for the committee – and several new parents joining the FOSMAS committee after attending that event.

The **FOSMAS Christmas Fair** was in **December**. All class reps and lots of parents put a great deal of time and effort into running and AMAZING Santa’s grotto and we had lots of great stalls, a raffle and sizzling sausages. We also organised a silent auction of Hampers as well as an Online Auction. We maximised the Funds Match funded ~£2.3k thanks to 3 parents (Portia, Mircea and Ioana who have the relevant applications with their employers). Every year our class parents and reps work very hard to make the Christmas Fair a success - total raised was just over **£5,400** (versus the £3,500 raised in the previous financial year). We also had an **Online auction** which raised **£988**, thank you all so much for asking friends and connections for donations and bidding!

For Reception and Years 1 and 2, the Christmas Nativity and Play is one of the highlights of the term. Thanks to Elizabeth Dawson (former Year 1 and Year 3 parent) who arranged for the plays to be recorded and the DVDs were sold to parents. NB: In the past, a school parent has recorded, produced and sold a DVD which raised a great deal of money for FOSMAS. If anyone has the skills (and the inclination) to do this for FOSMAS next year (or knows someone that would be willing to do this for us) that would be brilliant.

Spring Term

The annual **Quiz Night in January** was a fabulous evening. The questions were as usual fun and challenging. Becky Barrow and Tom Lyster (Yr 4 and 6 parent) have been great quiz masters and the evening raised over £800, which was matchfunded by Barclays with £1000 (thanks Ioana!), so a total of over £1,800 (versus £1,063 raised the previous year). Many thanks again to all parents who helped: Marina for

organising all tables, Catherine manning the bar, Laura Sylvester sorting the drinks and guiding!

The **auction evening was held in March** and was fabulous. Maroush kindly catered and spoilt the parents and teachers with a delicious buffet, whilst the bar helped the merriness, the bids flowed and parents socialised. We also ran an online auction alongside this event, handy for those of you unable to attend on the night, which raised £1,626. MUFG kindly match funded up to £1k, thank you so much Elena Lindmark! **Live auction raised over £7,000** (no auction in the previous financial year). Thank you so much for everyone who contributed, with special mentions to Laura Sylvester for producing a brilliant catalogue, Marina who approached so many local businesses and was successful in getting so many good donations, Catherine who was brilliant again at the bar, Silvana for organising tickets, Anna for decorating tables so nicely, Simone helping out as usual! Special thanks as well to Caterina de Medici who donated her Rome beautiful flat for a stay, Krisztina Pasti for the week-end in Budapest, Hamilton family for the Suffolk cottage, to mention just a few!

Summer Term

The **Fun Run** in Holland Park was organised by Guy and Alex and loved by the kids – much needed running around, chasing and exercising! Thanks to everyone who took part and raised over **£765**. Thanks you also to Marina and Mircea for handling most of the beer and prosecco sales, Amy Buckley and Beth as well as Neringa (year 2) who delighted us with the most delicious gluten free raw goodies. And many thanks to Mrs Doyle for coming by and supporting the runners!

The **Film Night** for children in years 3 to 6 was lots of fun and is now a FOSMAS fixture. The kids are chaperoned by Miss Keck and school staff - they watched a movie and had Pizza and popcorn snacks. Many thanks to Silvana for sorting!

The Midsummer Drinks Party was back in the Vicars garden. Parents enjoyed delicious food thanks to Maroush and a brilliant FOSMAS bar kindly ran by Juanita Mitchell – many thanks! Thank you all who helped and attended, it **raised over £800!**

One of the most anticipated events of the school year is **The Summer Fair**. It was a great day with lots of things for adults and children to do, trampolines and a bouncy castle, lots of games and several outside stalls who paid us for a pitch. We also had a lovely Café, home-made lemonade and lots of delicious food. We are also very grateful

to Fr Gillean, Linda and Adam for providing the venue and helping with organisation. Huge thanks also to many parents and companies who donated prizes for our online auction and raffle, a total of **£6,678** has been raised (**online auction was £2,716**). Many thanks again to our proactive parents approaching their contacts and Kensington businesses: Marina Lussich, Caterina de Medici, Laura Sylvester and Silvana to mention just a few and of course to our lovely teachers who kindly donated their time for fun outings with the children.

We couldn't put on the fair without our amazing parents and Class Reps organising the stalls – and every single parent or child who manned a stall, helped set up and cleared away. Together, you helped create a very special day and we raised much needed funds for our beloved school along the way!

Other initiatives

Throughout the year, the cake sales and uniform donations have been a hit with the pupils, and parents. Thank you to all the Class Reps who ensure the cakes are baked (or bought) and the stalls manned, and to all the children and parents for buying!

Many thanks also to **Kevin Giles** for providing a Christmas Tree every Christmas for the past years! A big thank you to **Sally Bessada** as well for helping on online auctions and a lot more! And a huge thank you again to **Rana Al Ghouch** and Maroush team for arranging twice in 2018 delicious Lebanese feasts!

Our Gift Aid claim for this year is being processed. It's a great way to raise extra funds. We can claim gift aid on straightforward donations, sponsored events, and ticket 'sales' which include a donation element.

Communications

Our website, **www.fosmas.info**, is a valuable resource of FOSMAS and school information. It tells you all about FOSMAS events and fundraising schemes.

Important messages to parents are also sent through our Class Reps, who play a vital role in keeping the Committee in touch with the wider membership. We also 'book-bag' newsletters and posters also keeps our members up to date with activities. FOSMAS also communicates with SMA 'Alumni' via email. Alumni parents are kept informed about changes to the school and invited to open events.

Thanks and Farewells

The end of the summer term saw a number of families leaving the school who have been major supporters of FOSMAS. We thank them for their huge contribution to FOSMAS. We were very fortunate this year to receive again a number of one-off donations, from both current families and families that have now left the school.

Few fellow trustees stepping down: Lorena, Silvana and Simone - I would like to thank them for their contributions over the years. I also thank the committee members who are staying on into 2018/19, and those who are joining, and the class reps who all work hard for FOSMAS.

FOSMAS is a vital fundraising body for the school and it's my pleasure Chair the committee.

We currently need more parents on board of the Committee and helping us continue the good work and ensuring our kids have vital new books, access to much needed educational memberships and good facilities around! Please put your hand up and will make it work whatever time constraints you have! Should anyone be interested to Chair Fosmas, I'd be happily help get up to speed and concentrate on Match Funding and maximising donations as a **Key Fundraiser Committee Member and Trustee.**

Finally, I would like to thank Mrs Doyle and the teaching and support staff at school – especially Mr Reeve for his constant support and hard work at all the FOSMAS events and the Governors.

Ioana Bozan, Chair 2017/18

FOSMAS Y/E 2017

Sum of Movement		1	2	3		
Category	Sub Category	donated to school	expenditure	income	Grand Total	
	Opening Balance 01/09/17				46,858.13	Current a/c start balance 46,858.13
☑ Nat West Current A/C						Reserve a/c start balance 19,062.65
☑ Benefaction to School	new parents evening	-51.89			-51.89	Total 65,920.78 A
	leavers disco	-440.00			-440.00	
	bingo night	-54.02			-54.02	Current a/c start balance 46,858.13
	teachers wish list	-13,330.00			-13,330.00	Income 26,014.04
	senco	-500.00			-500.00	Expenditure -2,718.17
	leaving gift	-45.00			-45.00	Donated to school -25,500.80
	atlases & thesaurus	-2,153.83			-2,153.83	Transfer - reserve a/c -15,000.00
	christmas parties	-426.06			-426.06	Total 29,653.20 B
	new projector	-2,500.00			-2,500.00	
	ks1 cloak room	-6,000.00			-6,000.00	
☑ donations - non event	single & regular givers			6,743.24	6,743.24	Reserve a/c start balance 19,062.65
☑ Fundraising - Fosmas Event	christmas fair		-929.00	4,777.86	3,848.86	Transfer In - current a/c 15,000.00
	quiz night		-196.20	1,048.90	852.70	Transfer Out - current a/c -70.00
	bingo night		-55.00	327.00	272.00	Income 125.00
	summer fair 2017		-98.00	95.05	67.05	Expenditure 0.00
	auction night		-730.48	8,356.38	7,625.90	Interest 6.75
☑ Fundraising - Other fundraising	christmas cards		-429.20	615.80	186.60	Total 34,124.40 C
	single & regular givers			30.62	30.62	
	coffee morning			109.93	109.93	
	cake & books sale			386.31	386.31	Current a/c end balance 29,653.20
	matched donation			3,365.00	3,365.00	Reserve a/c end balance 34,124.40
	fos.mas bouncy castle rent			71.85	71.85	Total 63,777.60 D
☑ operation costs	fees, memberships, dues		-269.00		-269.00	
	stationary		-11.29		-11.29	Notes:
☑ transfer to reserve account	ring fenced - laptops				-15,000.00	Reserve a/c
☑ fundraising- other fundraising	uniform sale			86.10	86.10	KS2 classroom ringfence 3,000.00 To maintain
☑ transfer to current account	ring fenced - ks1				6,000.00	Permanent Reserve 10,000.00 To maintain
Grand Total		-25,500.80	-2,718.17	26,014.04	35,723.20	Laptops upgrade 15,000.00 To maintain

SMAS wishlist 2018-2019. FOSMAS approved & paying

Annual Standard Items	Cost £ p.a.
Life Education Mobile	£1,200
British Values Month workshops/visitors/resources	£1,000
Science Resources	£1,400
Mathletics IT (annual subscription)	£1,500
BIG Maths (annual subscription)	£2,500
Total	£7,600
Additional Items	
New Books for Studium (annual amount)	£2,000
Books for the Reading Scheme	£2000
Curriculum Resources £200 (RE & Foundation subjects only) - History/Geography/PE/RE/Art/Technology/PSHE	£1,400
Class Budgets - 7 classes @£100 p.a. Resources required for each class as per class teacher - individual requirements	£700
Visualizers for each classroom @£200 each	£1,400
Total	£7,500
Sub Total	£15,100
Possible Expenditure	
Footballs	£150
Music Teaching Resources Tri Borough Music Hub First Access	£750
Photo copier support	£1,000
Twinkl - interactive teaching resources website access for staff	£1,000
Grand Total	£18,000

FOSMAS Objectives for 2018/19

The objectives of the Committee in 2018-2019 are to advance the education of the students of St Mary Abbots School through:

- Building positive, productive relationships between parents, staff and other friends of the school.
- Raising at least £25,000 to fund better school facilities and rich educational experiences.

We plan to achieve those objectives by:

- Maintaining close and productive links with the Board of Governors, particularly the Parent Governors and Mrs Doyle, the Head Teacher.
- Getting families who are new to the school involved with FOSMAS – and recruiting more parents to the Committee.
- Holding welcoming social events and a range of enjoyable fundraising events, including a Christmas Fair and a Summer Fair.
- Making good use of our network of Class Representatives to get to know our parent body, their skills and interests and any needs for support.
- Increasing levels of regular giving by our membership, making efficient use of Gift Aid and raising awareness of the tax efficiency of Payroll.
- Maximise any ‘match funding’ opportunities from employers of our school parents.
- Drawing on the skills, experience and creativity of our membership to develop new forms of social and/or fundraising activities.

FOSMAS Committee Members 2018/19 – elected at the AGM on 22nd November 2018

Ioana Bozan (mother of Raphael – Y1) - **Chair**



- * Full time banker with 15 years of debt finance and investment banking and 4 years of marketing and project management
- * Board Trustee for a leading charity in Paliative Care. * Board Adviser to a UK leading charity for autism. * Co-head of Events Barclays Working Families Network
- * Economics degree, Masters in Communication + Masters in European Business Oxford & Paris. Loves to blog in 'spare' time.

Tom Wegelius (father of Louise Y1) - **Treasurer**

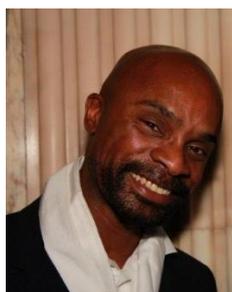
- * Full time investment professional with 12 years of investing and banking experience.
- * Physics degree Imperial College London, Masters in Political Theory LSE

Sandra Vasquez Robles (mother of Eva, R)



- * 12 years in the financial industry, specialising in illiquid assets risk management
- * Economics degree Peru, Masters in Mathematical Finance Toronto.

Guillaume Regis (Y3)



- * 15 years work in the criminal justice system
- * Panel member for school admissions and appeals in Kensington and Chelsea and Welfare Officer of a sports club
- * Crime novelist* Masters in Marketing and Advertising

Gabriella Mitchell (Y3)

Nicholas Kyprios (father of Athina, R)



- * Over 20 years in finance (M&A and debt capital markets) in NY, Singapore and London. Currently focused on venture capital opportunities in sustainable aquaculture.
- * Been involved with SMA for over 15 years, with 2 children already having graduated and the youngest in Reception (the journey begins anew).